

**DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION
JOB OPPORTUNITY
NURSE CONSULTANT**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Position: Nurse Consultant
Location: Private Administration, Norwich, CT
Job Posting No: 022726
Hours: Full Time, 70 Hours/Bi-Weekly - Mon – Fri 9:00 A.M. – 4:30 P.M.
Salary: HC 28 \$71,703 - \$96,205 (New employees to state service start at the beginning of the range)
Closing Date: June 15, 2015

Examples of Duties: The nurse consultant is responsible for oversight of the health care needs and services for DDS Individuals living in the private sector. Specific areas of responsibility include private sector agencies. The nurse consultant administratively reports to the Health Services Director. Duties are consistent with DAS job spec for nurse consultant and may include, but are not limited to: Assists with individual client or programmatic crisis intervention and problem solving. Includes site visits and crisis monitoring in CLA's, SLA's, or long term care facilities. Monitors progress of hospitalized private sector clients. Provide supervision and coordination of CCH nurses. Coordinates Private Sector Nurses' meetings. Provides consultation for private sector nurses and serves as DDS liaison for them. Provides nursing audits and site visits as needed, for annual agency reviews. Assures proper implementation of DNR orders. Coordinates Mortality Review packages. Coordinates or participates in regional committees, i.e., Mortality Review, Investigation Team, PRC. Participate in regional nursing on-call.

Knowledge, Skills and Abilities: Considerable knowledge of nursing treatments, trends and resources for persons with intellectual and developmental disabilities. Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care administration and education for a variety of specialties with varied settings; considerable knowledge of principles and practices pertinent to community processes; knowledge of State, Federal and local health agencies and programs; knowledge of nursing education and skill in techniques of teaching; considerable interpersonal skills; oral and written communication skills; ability to plan, implement and evaluate programs; ability to collect and analyze data.

General Experience: Four (4) years of experience as a professional nurse in a position involving supervision, consultation, education or administration.

Note: Administrative capacity shall be interpreted as having managerial responsibility in setting and implementing policies, carrying out program planning, and evaluating and coordinating special projects; Consultative capacity shall be interpreted as the providing of professional expert nursing advice to other than subordinate staff on major programmatic issues; Educational capacity shall be interpreted as experience in a full time professional educational position instructing professional nurses in a formalized program or teaching students in an undergraduate or graduate nursing program; Supervisory capacity shall be interpreted as the administrative supervision of registered nurses or other professional staff including accountability for hiring, firing, reviewing and evaluating employee performance.

Special Experience: Two (2) years of the General Experience must have been in the area nursing for persons with intellectual and developmental disabilities.

Substitutions Allowed:

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

Preferred Experience: Preference will be given to applicants with demonstrated professional nursing experience in evaluating private, residential and nursing facilities.

Preference will also be given to applicants with demonstrated professional nursing experience conducting mortality reviews.

Special Requirements:

1. Incumbent must possess and retain a current license as a registered professional nurse in Connecticut.
2. Incumbent must possess and retain a valid Driver's license. Travel will be required.
3. Incumbent must be willing to work flexible hours, as necessary, including off hours, weekends and holidays to meet the needs of the individuals served by the Department.
4. Experience in working with private agencies and community health care providers preferred.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

**Application materials can be emailed, faxed, or mailed to:
Department of Developmental Services — South Region
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492
Attn: Recruiter**

Email: DDS.SR.Recruiting@ct.gov **Phone:** 203-294-5122 **Fax:** 860-920-3035

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.